

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**BUSINESS MANAGEMENT COMMITTEE**  
**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**

**March 30, 2017**

The Board of Directors Business Management Committee met on March 30, 2017 at 9:10 a.m. in the Board Room on the 6<sup>th</sup> Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

**Board Members Present**

Robert F. Dallas  
Jim Durrett, *Chair*  
William "Bill" Floyd  
Alicia Ivey  
J. Al Pond

MARTA officials in attendance were: GM/CEO Keith T. Parker, AICP; Chief Administrative Officer LaShanda Dawkins (Acting); Chief Financial Officer Gordon L. Hutchinson; Chief Operating Officer Richard A. Krisak; Chief Counsel Elizabeth O'Neill; Chief Communications Officer Goldie Taylor; Chief of Staff Rukiya S. Thomas; AGMs Elayne Berry, Robin Henry, Ming Hsi, Benjamin Limmer, Ryland McClendon, David Springstead and Emil Tzanov; Chief Information Security Officer Dean Mallis; Executive Director Paula Nash (Acting); Sr. Directors Perfidia Collier (Acting), Amanda Rhein and George Wright; Directors Onyinye Akujuo, Lisa DeGrace, Jonathan Hunt, Douglas Miller, Pat Minnucci, Richard Slaton and Patricia Sullivan; Managers Jacquelyn Bentley and Antoine Smith; Executive Manager to the Board Rebbie Ellisor-Taylor; Manager, Executive Office Administration Tyrene L. Huff; Senior Executive Administrator Keri Lee (Acting). Others in attendance were Rhonda Allen, Garrett Eberly, Abebe Girmay, Daniel Goodridge, Cedric Griffin and LaTonya Pope.

Also in attendance were Pam Alexander of LTK Engineering; Jim Schmidt of HNTB.

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A moment of silence was held to acknowledge the passing of Steen Miles, former MARTA spokesperson and State Senator.

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**Approval of the February 23, 2017 Business Management Committee Meeting Minutes**

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On motion by Mr. Dallas seconded by Mrs. Ivey, the minutes were unanimously approved by a vote of 5 to 0, with 5 members present.

**Resolution Authorizing the Grant of Easement Rights to Georgia Power Company for Access Across MARTA Parcel C3204E for the Maintenance of Power Transmission Lines Along Mayson Street in MARTA's Right of Way in the City of Atlanta, Fulton County, Georgia**

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Mr. Slaton presented this resolution for Board of Directors' approval granting permanent easement rights to Georgia Power Company for access across MARTA Parcel C3204E, for access and maintenance of structures, facilities, and equipment install associated with Georgia Power's McDonough-Peachtree-Hairpin Transmission Lines.

On motion by Mr. Dallas seconded by Mr. Pond, the resolution was unanimously approved by a vote of 5 to 0, with 5 members present.

**Resolution Authorizing Award of Contracts Utilizing State of Georgia Contracts and/or General Services Administration (GSA) Schedules for Network Server, Storage Equipment and Professional Services Solution**

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Mrs. Hsi presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to award contracts that will allow MARTA to procure network, server, storage equipment and licenses; as well as, professional services from multiple local resellers with valid GSA schedules and/or State of Georgia contracts to achieve the best competitive pricing for the Authority in an amount not to exceed \$8,339,000.00 for Fiscal Year 2017 to 2020.

On motion by Mr. Dallas seconded by Mrs. Ivey, the resolution was unanimously approved by a vote of 5 to 0, with 5 members present.

**Resolution Authorizing Additional Funds and Extension of Services for Maintenance and Support for Oracle Database, ERP and ID Management Licenses, RFP P27978**

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Mrs. Hsi presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to amend the current contract with Oracle America, Inc. to

add additional funds and extend services for maintenance and support for Oracle Database, ERP and 10 Management Licenses.

On motion by Mr. Pond seconded by Mr. Dallas, the resolution was unanimously approved by a vote of 5 to 0, with 5 members present.

**Resolution Authorizing Change Order 4 Increase for Procurement of Authority-Wide Uniforms B22231**

Ms. Henry presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to amend the contract for procurement of Authority-Wide uniforms, contracts with Cintas Corporation and Enterprise Uniforms II, Inc., to increase the value of the Contract by the amount of \$450,000 and increase the term by one hundred and eighty (180) days.

On March 7, 2011, the Board of Directors approved award of Contract B22231 for Authority Wide Uniforms for a total Contract value of \$3,771,250 for a term of one (1) year base with four (4) one (1) year options. MARTA entered into contracts with Cintas Corporation and Enterprise Uniforms II, Inc. and all option years pursuant to such contracts have been exhausted. A five percent (5%) contingency in the amount of \$187,500 was requested by MARTA staff on May 16, 2016 and was added to the contract bringing the funding for this contract to \$3,958,750. Additionally, on June 2, 2016, the Board of Directors approved additional funding in the amount of \$900,000 and a 12-month term extension bringing the contract value to \$4,858,750. The contract is being modified in order to maintain continuous service until a replacement contract is awarded.

Mr. Floyd asked what is the contingency for.

Ms. Henry said the contingency is in place in the event that MARTA runs short; e.g., hire additional personnel.

Mr. Dallas asked what is the timeframe for the new contract.

Ms. Henry said it is scheduled to come before the Committee in June.

On motion by Mr. Floyd seconded by Mr. Pond, the resolution was unanimously approved by a vote of to 0, with 5 members present.

**Briefing – FY2017 January Budget Variance Analysis and Performance Indicators**

Mr. Hutchinson briefed the Committee on FY2017 January Budget Variance Analysis and Performance Indicators.

- For the month of January, MARTA had a surplus of \$10.1M, which was \$3M better than budget
- The Authority was close to budget on the Revenue side and positive to budget with tax receipts
- There was an uptick in Ridership for the months of January and February
- Salaries and Wages were positive due to vacancies; however, Overtime is negative as a result
- Sales Tax required to fund Operating Expenses was just under 44%, which is good
- MARTA experienced some seasonal improvements in Sales Tax receipts, putting the Authority back in the black
- Combined Ridership was below budget but ahead of prior year
- Customer Service KPIs were all positive
- Bus On-Time Performance (OTP) continues to be challenged – January Bus OTP ran under target and prior year
- Bus Mean Distance Between Failure (MDBF) is below target
- Part I Crime is better than target and prior year

Mr. Dallas asked about Bus OTP challenges.

Mr. Krisak said the challenges are primarily due to expansion. New service typically requires tweaking. Operations is working with Planning and HR and moving towards improvement.

Mr. Floyd complimented leadership on the management of the budget.

Mr. Durrett concurred.

**Other Matters**

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The FY2017 January Key Performance Indicators were provided to the Committee as informational only.

**Adjournment**

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The meeting of the Business Management Committee adjourned at 9:41 a.m.